

NINA L. KAUFMAN, ESQ.

COUNSELLOR AT LAW

230 PARK AVENUE . SUITE 1000 . NEW YORK . NEW YORK 10169 • (212) 808-7210 • NINA@ASKTHEBUSINESSLAWYER.COM

SPEAKER INFORMATION SHEET/FAX-BACK FORM

We're delighted to speak to you further about your event and your public speaker needs. Please take a moment to fill out this form so that we understand what you are looking for and can cover as much as possible in our conversation:

Name of Company/Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact person/title: _____

Phone #: _____ Fax #: _____

Email: _____ Web Site: _____

Date of event: _____ Location of event: _____

Length of event: _____ Time Slot: _____

Type of Audience: _____ Approx. Audience size: _____

Subject / Suggested Title: _____

Speaker Compensation:

Do you pay for travel expenses? _____

Do you pay a speaking fee? _____ If so, how much? _____

Will you permit videotaping or other recording of our portion of the event? _____

Can we offer our products for sale to attendees after the event? _____

Please fax this completed form to **212.481.4039**.

Thank you for your interest!

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